

Falkirk & District Community Safety Panel

Minutes of Meeting

Wednesday 23 January 2019

Falkirk Fire Station, Falkirk

7.15pm – 9pm

1. Present

Moira Heeps	Chair/Falkirk & District Community Safety Panel
Stuart Caplan	Vice Chair/Mungahhead Road NHW
George Forster	Treasurer/Watson Street Area NHW
Madelene Hunt	Bo'ness Community Safety Group
Pat Mason	Falkirk & District Community Safety Panel
Emma Wilson	Falkirk & District Community Safety Panel
Tom McDougall	Minute Secretary

2. Apologies

Chris McNaught	Bo'ness NHW
Stuart McAllister	Bo'ness Community Safety Group
Diane Stewart	Falkirk & District Community Safety Panel
Scott Williamson	Falkirk Council Community Liaison Officer (Fire)
Donald Johnston	Scottish Fire and Rescue Service, Falkirk
PC Dru Baker	Falkirk Council Community Liaison Officer (Police)
Alex Bean	Grangemouth NHW

3. Welcome

The Chair opened the meeting and thanked members for attending. The Chair also thanked the Scottish Fire and Rescue Service for once again allowing the meeting to take place on their premises.

4. Minutes of Previous Meeting

The minutes of 5 December 2018 were approved by Madelene Hunt and seconded by George Forster.

5. The Chair noted that Alex Fleming, the Falkirk BID Manager, had failed to attend the meeting.

6. Matters Arising

Bo'ness Community Safety Group (BCSG)

Madelene advised members that the local Police had reported that six shop windows had been broken in the town. A number of doors had also been tried in an effort to gain access to premises and the appropriate advice was given.

Action: Madelene to update members at next meeting.

6.2 Schools Quiz

No report.

Action: This item is to be kept on hold meantime.

6.3 Panel Funding

Moira indicated that the Panel's application to the Lottery was being looked at again and Willie Clark has provided some useful advice on how best to frame the document. Madelene also suggested that it might be advantageous if we met with a Lottery advisor to establish how best to deliver the projects that would attract funding and this is being considered.

Moira also advised members that she is still to hear from Falkirk Council regarding funding for this year but will report back as soon as a response is received.

Action: Moira to advise members of any further developments.

6.4 Operation Christmas

Following on from the previous meeting, the Chair distributed a rota in support of this initiative and a number of Panel members supported the local Police in their Operation Christmas Festive initiative. This involved at least two members of the Panel lending support in the Police shop that was set up in the Howgate Shopping Centre between the start of December and the beginning of this year. The shop was open on Thursdays, Fridays and Saturdays of each week and at least two members attended each day. Overall, Panel members were proactive in handing out crime prevention messages in regard to a variety of relevant crimes for the time of year and the local Police deemed the entire operation a huge success. Although all members played their part and were thanked for their support, George Forster was singled out for attending every day and was commended for his dedication. The Treasurer also reported that as the sum of £41.91p had been received in donations to the group.

6.5 Panel Holiday Safety Leaflets:

The Vice Chair indicated that he had been unable to carry out the necessary amendments due to other pressures but would do so as soon as reasonably practicable.

Action: Stuart to report on progress at next meeting.

6.6 Emergency Services Day 2019:

On hold.

Action: Stuart McAllister to make further enquiry and report back as soon as possible.

7. Treasurer's Report

The Treasurer tabled a report indicating that the Panel bank account, including the previously mentioned donations, now held £170.02p in funds. He also indicated that he had been in touch with OSCR and had established that there was no need to notify them of any changes in office bearers but said these changes should be reflected in the annual report.

8. AOB

8.1 Camelon Community Safety Group:

No report.

Action: On hold.

8.2 Tom McDougall Trophy:

The two police officers, PC Steven Lorimer, from the Braes, and PC Sarah Wheelan formerly of Grangemouth are still the only nominees for this trophy. Stuart Caplan indicated that he will alert members of any other nominees come in from Facebook. George made a query regarding the provision of a miniature of the trophy being made available and both Moira and Tom said they would seek out costs for this.

Action: Stuart to alert members of any new nominations being received.

Moira and Tom to report back re costs for miniature trophy.

8.3 Digital Phone Scams:

Pat Mason indicated that he had could not remember where he had read the article referred to in the previous minutes but said that he had received a pdf on scams from NHWS in a community safety booklet and would send it on to Stuart for inclusion on the Panel's website.

Action: Pat to send pdf to Stuart.

Falkirk and District Community Safety Panel is a charity registered in Scotland No SCO2607

8.4 AGM:

George confirmed that Falkirk Council Chambers has been booked for the Panel's AGM to be held on 29 May, 2019 with a 7pm for 7.30pm start time.

9. Date of Future Meetings

The Chair thanked members for attending reminded members that all meetings, unless otherwise notified, will be on a **Wednesday** at **7.15pm** at Falkirk Fire Station. The following is a list of future meeting dates:

Wednesday 6 March 2019

Wednesday 17 April 2019

Wednesday 29 May 2019 (AGM Falkirk Council Chambers)

Falkirk & District Community Safety Panel

Meeting Wednesday 6 March 2019

Falkirk Fire Station

AGENDA

1 Present

2 Apologies

3 Welcome

4 Minutes of Meeting on 23 January 2018

5 Matters Arising

5.1 Bo'ness Community Safety Group (BCSG)

5.2 Schools Quiz

5.3 Panel Funding

5.4 Panel Initiatives

6 Treasurer's Report

6. AOB

7. Date of Next Meeting