

Falkirk & District Community Safety Panel

Minutes of Meeting

Wednesday 5 December 2018

Falkirk Fire Station, Falkirk

7.15pm – 9pm

1. Present

Moira Heeps	Chair/Falkirk & District Community Safety Panel
Stuart Caplan	Vice Chair/Mungahhead Road NHW
George Forster	Treasurer/Watson Street Area NHW
Chris McNaught	Bo'ness NHW
Madelene Hunt	Bo'ness Community Safety Group
Stuart McAllister	Bo'ness Community Safety Group
Pat Mason	Falkirk & District Community Safety Panel
Diane Stewart	Falkirk & District Community Safety Panel
Emma Wilson	Falkirk & District Community Safety Panel
Tom McDougall	Minute Secretary

2. Apologies

Scott Williamson	Falkirk Council Community Liaison Officer (Fire)
Donald Johnston	Scottish Fire and Rescue Service, Falkirk
PC Dru Baker	Falkirk Council Community Liaison Officer (Police)
Alex Bean	Grangemouth NHW

3. Welcome

The Chair opened the meeting and thanked members for attending. The Chair also thanked the Scottish Fire and Rescue Service for once again allowing the meeting to take place on their premises.

4. Minutes of Previous Meeting

The minutes of 31 October 2018 were approved by George Forster and seconded by Stuart Caplan.

Matters Arising

5.1 Bo'ness Community Safety Group (BCSG)

Madelene advised members that on this occasion, she had nothing to report

Action: Madelene to update members at next meeting.

5.2 Schools Quiz

No report.

Action: This item is to be kept on hold meantime.

5.2 Panel Funding

Moira indicated that the search for Panel funding was still ongoing and that she had completed an application form for lottery funding for £2500 which she had passed on to Willie Clark and he had in turn passed it on for consideration. To date there has been no response.

Moira has also made application to Foundation Scotland for £1900 and has completed a funding application to Falkirk Council, again for £1900, and this will be submitted after it has been signed by the treasurer.

Action: Moira to advise members of any further developments.

Falkirk and District Community Safety Panel is a charity registered in Scotland No SCO26075

6. Panel Initiatives

6.1 Winter Vehicle Safety Checks – Police Scotland/Halfords

Following a late request for Panel support, the Chair and Tom met with Inspector Ewan Wilson as a result of which the Chair, George and Tom assisted the Police with an initiative that was held in the car park of the retail park opposite Halfords, who were also supporting the event. The event was held on 21 November and was intended to offer advice to motorists who voluntarily agreed to have a winter check carried out by traffic officers. Drivers were also offered a free £15 voucher for a follow up vehicle check, courtesy of Halfords. This event proved extremely successful with 51 vehicles being checked on the day. A photograph of the group and an article also appeared in the Falkirk Herald. A letter of thanks has been forwarded to the Panel from Chief Inspector Damian Armstrong, Falkirk Area Commander.

6.2 Panel Holiday Safety Leaflets:

The Vice Chair indicated that he had been unable to carry out the necessary amendments due to other pressures but would do so as soon as reasonably practicable.

Action: Stuart to report on progress at next meeting.

6.4 Emergency Services Day 2019:

Stuart McAllister indicated that he had looked at the cost of a street traders licence for this event and had come to the conclusion that it was exorbitant, especially for a voluntary group. A discussion ensued and it was agreed that such a licence might not be required but further enquiry will have to be made if we are to seek donations to ensure that the Panel stay within the law.

Action: Stuart to make further enquiry and report back as soon as possible.

6.5 Police Festive Initiative:

The Chair advised members that Inspector Wilson had indicated that Operation Christmas will take place from the start of December until the first week in January 2019. She also advised that Inspector Wilson had asked the Panel for support on each of the Fridays and Saturdays leading up to Christmas and this was widely supported by members. Stuart McAllister also indicated that he had made contact with Margaret Foy from The Howgate and she had agreed that members could have a collection box for donations provided it met the agreed criteria. Emma suggested, and members agreed, that it would be a good idea to compile packs of handouts for this event.

Action: Moira to organise teams and report back at next meeting.

7. Treasurer's Report

The Treasurer tabled a report indicating that the account held the following funds:

General Bank Account:	£122.11pp
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The Treasurer also advised that he had £6 cash in hand. He also indicated that he would check with OSCR to establish if there was a need to inform them of a change in Office Bearers.

Action: George to report back to next meeting.

9. AOB

9.1 Camelon Community Safety Group:

No report.

Action: On hold.

9.2 Tom McDougall Trophy:

Two police officers (PC Steven Lorimer (not Lomax as in the previous minutes), from the Braes, and PC Sarah Wheelan from Grangemouth) have been nominated for this trophy so far. It was also decided that Stuart Caplan would advertise this award on our Facebook and web page and a decision on the successful candidate would be made at the AGM.

Action: Stuart to arrange Facebook and web page information.

9.3 Digital Phone Scams:

Pat Mason indicated that he had seen a recent article on the scamming of digital phones and advised members that National Neighbourhood Watch Scotland had an excellent information page on this subject on their website which he encouraged them to view.

9.4 Paper Bags:

George suggested that, in line with the present thinking on the use of plastic, the Panel should consider using paper bags in the future.

9.5 AGM:

Following discussion, it was agreed that George should make an approach to Falkirk Council in an effort to hold the AGM in the Council Chamber on 29 May, 2019.

Action: George to approach Falkirk Council with proposed date and report back at next meeting.

10. Date of Future Meetings

The Chair thanked members for attending reminded members that all meetings will be on a **Wednesday** at **7.15pm** at Falkirk Fire Station. The following is a list of future meeting dates:

Wednesday 23 January 2019

Wednesday 6 March 2019

Wednesday 17 April 2019

Falkirk & District Community Safety Panel

Meeting Wednesday 21 January 2019

Falkirk Fire Station

AGENDA

- 1 Present**
- 2 Apologies**
- 3 Welcome**
- 4 Minutes of Meeting on 5 December 2018**
- 5 Alex Fleming, Falkirk BID Manager**
- 6 Matters Arising**
 - 6.1 Bo'ness Community Safety Group (BCSG)**
 - 6.2 Schools Quiz**
 - 6.3 Panel Funding**
 - 6.4 Panel Initiatives**
 - 6.5 Operation Christmas**
- 7 Treasurer's Report**
- 6. AOB**
- 7. Date of Next Meeting**