

# **Falkirk & District Community Safety Panel**

## **Minutes of Meeting**

**Tuesday 15 May 2018**

**Falkirk Fire Station, Falkirk**

**7.15pm – 9pm**

### **1. Present**

|                   |                                                      |
|-------------------|------------------------------------------------------|
| Tracy Cameron     | Chair/Safer Langlees and Bainsford                   |
| Moirra Heeps      | Vice-Chair/Falkirk & District Community Safety Panel |
| George Forster    | Treasurer/Watson Street Area NHW                     |
| Chris McNaught    | Bo'ness NHW                                          |
| Madelene Hunt     | Bo'ness Community Safety Group                       |
| Stuart Caplan     | Mungahhead Road NHW                                  |
| Stuart McAllister | Bo'ness Community Safety Group                       |
| Diane Stewart     | Falkirk & District Community Safety Panel            |
| Emma Wilson       | Falkirk & District Community Safety Panel            |
| Donald Johnston   | Falkirk Council Community Liaison Officer (Fire)     |
| Pat Mason         | Falkirk & District Community Safety Panel            |
| Tom McDougall     | Minute Secretary                                     |

### **2. Apologies**

|                  |                                                    |
|------------------|----------------------------------------------------|
| Scott Williamson | Falkirk Council Community Liaison Officer (Fire)   |
| PC Dru Baker     | Falkirk Council Community Liaison Officer (Police) |
| Alex Bean        | Grangemouth NHW                                    |

### **3. Welcome**

The Chair thanked those present for attending and advised members that Mark Cameron had indicated that he would be unable to attend any future meetings and wished to resign for the Panel. Mark was thanked for his contribution and members wished him well for the future. The Chair also thanked the Scottish Fire and Rescue Service for once again allowing the meeting to take place on their premises.

### **4. Minutes of Previous Meeting**

The minutes of 26 March 2018 were approved by Moira Heeps and seconded by George Forster. Pat indicated that a couple of amendments were required from the previous minutes and these alterations have been made.

### **5. Matters Arising**

#### **5.1 Bo'ness Community Safety Group (BCSG)**

Stuart McAllister advised members that he has spoken to the manager of the local Tesco store regarding a local crime prevention event and has been informed that events in the store are not organised by him. Consequently, he is still awaiting a response from the store.

**Action: Stuart to update members at next meeting.**

#### **5.2 Schools Quiz**

No report.

**Action: to be revisited after the AGM.**

Falkirk and District Community Safety Panel is a charity registered in Scotland No SCO26075

## 5.2 Panel Funding

Moira reported that she had met with a representative of CVS (not VARC as mentioned in the previous minutes) regarding funding and the relevant forms have been completed as far as possible for submission.

This will be done as soon as possible after Moira receives the information that is required to complete the form from Dru.

Tom advised members that he had received a response from our application to the Police Mutual insurance group but unfortunately, we have been unsuccessful on this occasion.

Donald suggested that it might be worthwhile making an approach to the local Rotary club for funding and this will be considered in due course.

**Action: Moira to advise members of any further developments at the next meeting.**

## 6. Panel Initiatives

### 6.1 Partnership Vehicle:

Drew advised members that the Panel's logo is now on the partnership vehicle and a Police driver will be provided to take the vehicle to the Emergency Services event which is due to be held on 2 June (not 1<sup>st</sup> June as in the previous minutes) at the Helix. Tracy, Moira, George and Tom have all indicated that they will be available on the day.

**Action: Members attending to update at next meeting.**

### 6.2 Future events:

A brief discussion was held regarding possible future events that Panel members could be involved in and suggestions were made about Freshers Week at Forth Valley College as well as supporting Falkirk BID with some of their local initiatives. It was also suggested that the SDM garage should be approached in an effort to involve them in a personal safety/car maintenance evening. Stuart Caplan also suggested that SDM might be keen to sponsor fluorescent jackets with a joint SDM/Panel's logo and Tom agreed to take this forward.

**Action: Tom to liaise with SDM regarding the possibility of holding a joint personal safety talk and fluorescent jacket sponsorship.**

### 6.3

#### Learnpro App:

Donald made members aware that the Learnpro App is now available for download and this comes with information on home fire safety visits for the general public. A training session is available to go with this app and if members are interested, Donald would make an approach to Scott regarding the availability of dates. Transport would also be required and this may be supplied by Dru. In view of its usefulness, Stuart said that, with permission being given, he would add the app to our website.

**Action: Donald to liaise with Scott and Dru re possible dates and transportation.**

### 6.4 Website Update:

Stuart Caplan made members aware that the website is running smoothly and we continue to receive hits on the website and our Facebook page. Stuart also indicated that he would put the Learnpro app mentioned above on the website.

**Action: Stuart to update members on any new developments.**

### 6.5 Panel Holiday Safety Leaflets:

In the absence of Dru no update was available for the meeting.

**Action: Drew to ascertain if Police Scotland has produced a leaflet on holiday safety and have the Panel's holiday leaflet checked for accuracy.**

## **7. Treasurer's Report**

The Treasurer tabled a report and indicated that the account held the following funds:

|                       |          |
|-----------------------|----------|
| General Bank Account: | £305.89p |
|-----------------------|----------|

## **8. AOB**

### **8.1 Extentable Key Fobs**

Following a short discussion on the effectiveness of this initiative in Fife, it was suggested that this item be retained for future consideration.

**Action: Item to be retained meantime.**

### **8.2 Camelon Community Safety Group:**

The Chair indicated that a showcase event to meet residents and tenants is soon to be held in Camelon concerning this initiative. Dave Clark is the project lead and Moira indicated that she may make contact with him regarding it. Tracy to attend the next meeting of Camelon Community safety Group.

**Action: Tracy/Moira to update members of any future developments.**

### **8.3 AGM:**

The AGM has been set for Tuesday 29 May at Falkirk Council Chambers. The format is to include short presentations from Dru on the 'Prevent Strategy and WRAP training" and from Claire Dempsey on the Signpost Initiative, which is a local social inclusion project. George agreed to do the door and Moira is delivering the vote of thanks.

**Action: Tracy to report on AGM at next meeting.**

### **8.4 Learn Pro:**

Panel Safety Products:

George gave a demonstration of the new banner and announced that the security products had been purchased from Solon. George also announced that Dru had provide two boxes of bag hangers for use at our events.

**Action: George to report back to members.**

## **9. Date of Future Meetings**

The Chair thanked members for attending and advised that the next meeting\* is due to take place at **7.15pm** at Falkirk Fire Station on:

**Tuesday 7 August 2018**

**\*Members are reminded that in accordance with the Constitution, and this being the first meeting after the AGM, that office bearers will be nominated and installed for the next year.**

**Falkirk & District Community Safety Panel**

**Meeting Tuesday 7 August 2018**

**Falkirk Fire Station**

**AGENDA**

**1 Present**

**2 Apologies**

**3 Welcome**

**4 Minutes of Meeting on 15 May 2018**

**5 Installation of Office Bearers:**

**Chair**

**Vice-Chair**

**Treasurer**

**Minute Secretary**

**6 Matters Arising**

**6.1 Bo'ness Community Safety Group (BCSG)**

**6.2 Schools Quiz**

**6.3 Panel Funding**

**6.4 Panel Initiatives**

**6.5 AGM**

**6. Treasurer's Report**

**7. AOB**

**8. Date of Next Meeting**