

Falkirk & District Community Safety Panel

Minutes of Meeting

Tuesday 29 August 2017

Falkirk Fire Station, Falkirk

7.15pm – 9pm

1. Present

Tracy Cameron	Chair/Safer Langlees and Bainsford
Moirra Heeps	Vice-Chair/Falkirk & District Community Safety Panel
George Forster	Treasurer/Watson Street Area NHW
Chris McNaught	Bo'ness NHW
Emma Wilson	Falkirk & District Community Safety Panel
Diane Stewart	Falkirk & District Community Safety Panel
Stuart Caplan	Mungahthead Road NHW
Madelene Hunt	Bo'ness Community Safety Group
Stuart McAllister	Bo'ness Community Safety Group
Scott Williamson	Falkirk Council Community Liaison Officer (Fire)
PC Dru Baker	Falkirk Council Community Liaison Officer (Police) – speaker phone
Tom McDougall	Minute Secretary

2. Apologies

Mark Cameron	Safer Langlees and Bainsford
Alex Bean	Grangemouth NHW
Pat Mason	Falkirk & District Community Safety Panel

3. Welcome

The Chair welcomed members to the meeting and thanked The Fire Service of Scotland for once again opening their doors to allow the meeting to take place on their premises. She also took the opportunity to thank Robert Thomson for his support over the past few months and welcomed Scott Williamson in his place. Robert has retired from the Fire Service of Scotland and provided a number of valuable inputs to our meetings we wish him well for the future.

PC Dru Baker although not physically in attendance joined the meeting via speaker phone.

Election of Office Bearers:

As per the constitution, all office bearers are required to be re-elected at the meeting following the AGM and as such, the Chair relinquished the meeting to Scott Williamson to seek nominations for the office bearer posts. Madelene proposed all previous posts holders should be re-elected and this was seconded by Stuart McAllister. There being no other nominations, all office bearers were unanimously re-elected.

4. Minutes of Previous Meeting

The minutes of the meeting of 29 August 2017 were approved by Moirra Heeps and seconded by George Forster.

5. Matters Arising

5.1 Bo'ness Community Safety Group (BCSG)

Madelene reported that the group's books are soon to go to a financial examiner and that the AGM will be held in late September. She also advised that she and Stuart McAllister had attended the Emergency Services Day along with other Panel members.

5.2 Schools Quiz

Moirra advised members that there was nothing of significance to report.

Action: Moirra to advise members of any further developments.

5.2 Panel Funding

No Report available.

6. Panel Initiatives

6.1 Presentations:

Moira advised members that she and Tracy had delivered a presentation on purse theft, personal safety and credit card protection to a number of persons at the high flats in Falkirk. This presentation was extremely well received and both have been invited to deliver a similar presentation to the over 50's club at Camelon High School on 2 October. Following on from this, Tracy and Moira have been invited to deliver a similar presentation to residents of Peterson Tower at a date yet to be agreed. One of the issues brought up during the presentation was fire safety and Scott agreed to supply fire prevention postcards for future presentations. It was also suggested that the Police might be interested in attending these events and Dru agreed to look into this.

**Action: Moira/Tracy to update members after presentations;
Scott to supply fire prevention postcards for future presentations;
Dru to liaise with Police Scotland re possible Police attendance at future presentations.**

6.2 Future events:

Several members suggested that the Panel should widen its scope and take its messages to a wider audience in areas such as Bo'ness and Grangemouth. It was suggested that this could be done by enrolling the support of retailers such as Asda and Tesco, where permission could be sought to speak to their customers on the approach to the Festive season. Scott made members aware that he was working on a schematic plan to involve partners in the Falkirk area and will share dates/locations when they have been agreed.

Action: Scott to appraise members of future partnership days when agreed.

6.3 Website Update:

Stuart Caplan made members aware that he is working with Steve to keep our website working although there are some changes that will have to be made and these will be pursued and remedies as soon as possible. The hosting of the site has had to be considered and a short list of possible hosting sites have been drawn up for consideration over the next few weeks. In regard to the potential of creating a Facebook page this has proved a bit problematic and Stuart is considering all options.

7. Treasurer's Report

The Treasurer tabled a report outlining outgoing expenditure and then reported the following:

Small Grants account:	£455.99
General Bank Account:	£ 53.11

8. AOB

8.1 Emergency Services Day

The Chair thanked all members who attended the Emergency Services Day in Falkirk town centre on Wednesday 16 August. The event was hampered by bad weather on the day but said that despite that, a high number of members had turned out on the day. Although thankful for all the support she made special mention of the work carried out by George on the day.

8.2 Tom McDougall Trophy:

Following the covert nomination of George Forster by Pat Mason to members it was unanimously agreed that this year's recipient of the Tom McDougall Trophy should indeed be our hard working treasurer. George has worked long and hard in his role both as a member and Panel treasurer over the years and, as usual, was a bit surprised and bashful that he might be nominated for the trophy. It was agreed that it should be presented at the next meeting and that the meeting should begin at 7pm.

9. Date of Future Meetings

The Chair thanked members for attending and advised that the next meeting is due to take place at **7pm** at Falkirk Fire Station on:

Tuesday 17 August 2017

Falkirk & District Community Safety Panel

Meeting Tuesday 17 October 2017

Falkirk Fire Station

AGENDA

- 1 Present**
- 2 Apologies**
- 3 Welcome**
- 4 Minutes of Meeting on 29 August 2017**
- 5 Matters Arising**
 - 5.1 Bo'ness Community Safety Group (BCSG)**
 - 5.2 Schools Quiz**
 - 5.3 Panel Funding**
 - 5.4 Panel Initiatives**
 - 5.5 Tom McDougall Trophy**
- 6. Treasurer's Report**
- 7. AOB**
- 8. Date of Next Meeting**

To be confirmed